



# North Carolina Physician to Preschool Exceptional Children Program Notification Process Chart

For Children 3 to Pre-Kindergarten 5 Years of Age

Physician provides family with Child Find information from school system

Physician sends notification, copy of consent to release information, and related screening information to the Preschool Program

Referral for Care Coordination for Children (CC4C)- if appropriate

Within 30 days of receipt of written physician notification of concerns, LEA issues a written response to the child's parent.

Written notice to meet to review existing data and determine whether a referral for consideration of eligibility for special education is necessary.

Written notice explaining why the LEA will not pursue the concerns, and procedural safeguards.  
**Note:** Parent may disagree and request referral

Based on verbal communication with the parent, LEA provides written notice re-stating parent's desire to not pursue referral at this time and procedural safeguards.

**YES**

**NO**

**School system or parent initiates referral**

- LEA reviews existing data and propose evaluation, if appropriate
- If school system determines not to evaluate, parent may disagree and make a written request
- **90 day timeline begins** from date of written referral
- Parent signs informed consent to evaluate

**Process stopped -- NO EVALUATION**

- Child not suspected of having a disability, or
- Parent denies consent for evaluation
- School system may, but is not required to, utilize procedural safeguards to pursue evaluation

School system conducts evaluation and gains relevant medical information needed, or proceeds to eligibility determination

Eligibility determination & IEP developed, if eligible

**Process stopped**

- Evaluation reveals no educational concerns
- Child not eligible for special education
- Parent denies consent for services

**School system sends "Early Intervention Feedback to the Medical Home" form to physician**

Consent for release of confidential information is required.

Services begin with parental consent

**Note:** NC regulations for children who are Wards of the State: NC 1503-1(a)(2).

